



Job Description: VOCA Attorney – Grand Junction

NATURE OF WORK	Working throughout the 7 th judicial district under the supervision of the Managing Attorney, the attorney provides advice, brief services, and/or representation to clients who have experienced domestic violence, most often in domestic matters. In conjunction with coworkers, the attorney conducts outreach, building and maintaining relationships with community organizations.
DUTIES AND RESPONSIBILITIES	<ul style="list-style-type: none">▪ Assume an active annual caseload of 200+ domestic cases (e.g. Civil Protection Order hearings, Dissolution of Marriage, Allocation of Parental Responsibilities, etc.), including approximately 50+ contested cases involving complex litigation;▪ Provide legal advice and high-quality representation of clients in accordance with program priorities and CLS Casehandler Standards;▪ Demonstrate patience, empathy, and common sense in all client communications, effectively managing client expectations;▪ Conduct client and witnesses interviews, investigation, and preparation of legal documents and presentation of cases in Court;▪ Maintain thorough and up to date records in case management systems;▪ Consult and co-counsel with other CLS attorneys and paralegals, where appropriate;▪ Develop relationships with the community served, leaders and advocates in that community, and domestic violence providers;▪ Attend domestic violence task force and other program meetings, as assigned;▪ Together with domestic violence advocates and CLS staff, develop strategies for providing appropriate training of domestic violence providers and attorneys;▪ Frequent travel within the 7th judicial district (Delta and Montrose county courts).
QUALIFICATIONS	Must be licensed to practice law in Colorado. Strong communication skills required for client interaction and outreach. Must have demonstrated time-management skills, an ability to reprioritize as needs shift, and basic proficiency in Office 365. Some experience in domestic relations casework or working with crime victims is preferred.