

**Job Description: Staff Attorney**

NATURE OF WORK	This position requires demonstrated high quality legal skills with an aggressive, imaginative and energetic approach to meeting the legal needs of the poor. Work will be regularly reviewed to verify general performance and compliance with all regulations and/or guidelines and to stimulate professional growth and development.
DUTIES AND RESPONSIBILITIES	<ul style="list-style-type: none"><li>▪ Client interviews, investigation and preparation of legal documents and papers;</li><li>▪ Negotiations, trial and appellate work in state and federal courts;</li><li>▪ Advice and aggressive representation of clients in accordance with program priorities;</li><li>▪ Develop relationships with the community served and the leaders of that community;</li><li>▪ Keep current on general and specialized poverty law developments;</li><li>▪ Assume an active caseload and handle approximately 200+ cases per year;</li><li>▪ Participate in complex and major litigation and other special projects within a local office or program wide, such as litigation involving legal issues affecting numbers of low-income clients, drafting of legislation or regulations, lobbying or administrative rule-making in accordance with Legal Services Corporation;</li><li>▪ Participate in office or program wide projects to provide training and/or community education or other information to agencies, advocates, clients, or community groups about legal services and about legal issues and rights of interest to low-income persons;</li><li>▪ Achieve and maintain knowledge of the general areas of poverty law and competence in the particular areas of law ordinarily handled by the local office or unit;</li><li>▪ Consult and co-counsel with other attorneys and paralegals, where appropriate.</li></ul>
QUALIFICATIONS	Applicant must be a graduate of an accredited law school and must be licensed to practice law in Colorado or qualify for admission to the Colorado Bar by Motion. Preference will be given to attorneys licensed to practice law five years or less. Some experience in legal practice, particularly in poverty law or related work, is preferred. Sensitivity to the legal needs of poor people and minorities is required. Candidates who are fluent in Spanish or an Asian dialect are preferred.